

The Kings Christian School
PTF Minutes
Tuesday, January 10, 2017

I. Welcome and Open in Prayer (Please sign-in)

II. PTF Events to Discuss

A. Chili Cook-off ~ Saturday, 2/4 5-8 PM

Contact Person: Melissa H. and Kim L.

- Subcommittee -Lisa A. and Mary Lou L.
- Letter to solicit donations – complete. Actively being distributed
- Donation Collections – slowly coming in, give any collected items to Elementary/Middle School Office and Melissa will log and store.
- Class Baskets –
 - All donations being sent to office. Melissa collecting, inventorying, and storing in warehouse
 - Letter went out in elementary backpacks as well as emailed via coordinators, mailed to MS/HS families
 - Reminders in knightly knews and on board outside office
- All flyers and forms on #slack and the TF page of the TKCS website
- Food – Cindy in charge of food, purchasing and organizing day of event
- Lisa B. In charge of chili contest portion, signage and judges.
- Volunteers: Basket making and day of event – Kim will send out sign up genius to get volunteers
- **Basket making 1/24 & 1/26 6:30-9:30pm, and 1/24, 1/25, 1/26 8-11am**
- Pre-sale tickets – Kim will collect daily from office, track and put money in safe
- Kim will go to staff meeting to encourage teachers to “donate” experiences and encourage attendance. Teachers will be admitted free to encourage attendance. Kim sent teachers email about experiences

B. Teacher Appreciation Luncheon ~ Friday, 2/17

Contact Person: Michelle S. – will try catering this year – 55 people

C. Easter Feast ~ Tuesday, 4/11

Contact Person: Cindy K.

IV. Updates

A. Treasurer Update

- Check for \$406.30 received form Box Tops
- Account balance: \$4923.12 (following check clearing)

B. Box Tops

Coordinators: Kim F. & Melissa H.

- Next contest – Will run the month of February. Melissa will send out an update. Kim to collect/count boxtops.

C. School Spirit Gear – Postponed until next year. Will roll out at back to school picnic

