



The King's Christian School
PTF Minutes
Tuesday, February, 2018

Attendees: Michelle S, Melissa H, MaryLou L, Lisa B, Lisa A, Ellen B, Megan M, MaryBeth S, Chrissi H

I. Open in Prayer – Lisa B opened in prayer.

II. Upcoming Events

A. Chili Cook-off Saturday, **3/3/18**

Contact Person: Melissa H.

1. Donation status: Good amount of tickets, could use more items to fill things out; Miles Technology donated 2 Chromebooks.
2. Class baskets update: Slowly items are coming in, some classes better than others. Going to send out email reminder
3. Volunteer – sign up to include basket making & day-of event: Kim L. creating sign-up genius
4. Current number of chili entrants (max 28): only 1 so far
5. Basket-making location: TBD. Likely the warehouse. Mr. Kruse provided a couple storage options but not roomy enough for basket making
6. Inventory of items needed (cellophane, baskets, frames, small cups): We have some regular frames, MaryLou ordering some acrylic frames, some cups left over from last year, will need more cellophane and baskets
7. Update on teacher experiences: 3 so far; decided to keep ticket price for these at higher level (\$5)
8. Judges – Mike Scanzano, Sr. Others needed.
9. Teacher Experiences Forms – Jane Fort needs one, they were emailed to teachers and put in their mailboxes
10. Cindy K. Bringing sauerkraut and onions
11. Will get medals again for chili winners, Lisa B. making people's choice award
12. Mrs. McHale suggested putting gold spoons in a cup at each entrants table as people's choice vote rather than paper in a box
13. Planning on a program this year listing what is in each basket as well as mentioning donors
14. Had discussion about the raffle board given to us by Miles Technology to use to raffle Chromebooks. Mrs. McHale will address with the Board.
15. Remind donors to bring extension cords
16. Lisa B needs someone to help distribute chili to judges. Added to sign-up.
17. Sign-up genius link sent out 2/15: <http://www.signupgenius.com/go/10c0f4aada82ba1fe3-7thannual>
18. Look into having a square for ticket sales at the door, purchase raffle tickets.

B. Night with Your Knight

Bowling Mother/Son Event – Saturday, March 24th 2-4pm (Original flyer says Friday – updated)

Contact Person: Jessica G.

1. Location: The Big Event (former Playdrome)
2. Time: 2-4pm
3. \$59.99 for 2 hours of bowling, pizza and soda, 6 people per lane. Probably will need to purchase extra pizza as well. 1 extra pizza per lane?
4. Will probably charge \$15 per person to cover extra food and lanes that are not full
5. We reserved 10 lanes and put 25% down to reserve (\$150 for 10 lanes); can change number of lanes up to the Monday before the event. Need to order tickets by March 10

C. Escape the Room - HS Event – Thursday, April 19st

Contact Person: Ellen B.

1. Venue: to contact Escape the Room South Jersey, Anne. escaperoomsj@gmail.com
2. Ellen spoke with someone from Amazing Escape Room (Springdale Rd right by school – have 6 rooms that can hold up to 72 kids at once. \$24pp group rate (regularly \$34). Need 1 adult chaperone per room. Ellen will check if chaperone has to pay. Discussed what we will charge as we need to cover cost of food if we provide lunch.
3. Kids have a half day Thursday April 19 (last day of standardized testing). Pizza at school and then head over to event. The only issue is it is the day of teacher appreciation lunch, so APR will be in use and we will need to find somewhere to have the pizza. Also discussed possibility of having something at the Discovery Museum simultaneously for elementary kids. Melissa H. will reconnect to verify and check on how we would do ticketing.
4. OK to use buses – need to coordinate with Peter Kruse: # of students, departure time will be 12:30. Parents will pick up at 2pm at the escape room. Will need a permission slip for the bus.
5. We need to pay for the rooms in order to reserve so we will need an early commitment from people. Discussed reserving 1 room and adding on from there.

D. Teacher Appreciation Lunch – Thursday, April 19th

Contact Person: Michelle S.

1. Using Panera. Request to add soup this year.
2. Flyer to explain to parents newer way of doing Teacher Appreciation-encourage a gift and thank you note, but not bring something every day. The school is doing something internally for the teachers.

III. Treasurer's report – Mary Lou

1. Account balance: \$6,113.83
2. Look into PayPal charges for ticket sales: were charged fee for some and not others

IV. Admin Updates

A. Website

1. Home page – two featured events/updates to calendar made
2. PTF page- list of event flyers and link to PayPal to purchase tickets, make a donation

B. Schoolkidz – sample kit. We have spoken to 2 vendors. No minimums, but unsure if we should add this year with everything else we are adding. MaryLou to move forward.

C. Senior Scholarship - \$1,000 scholarship. Letter to go out soon

D. Butterfly Ball – Riverton contract signed. DJ-Mr. Holder, Lisa A meeting on Thursday to sign contract and give deposit. Photo booth booked (same as last year). Matt Pilla to do prayer. Assign seating with table numbers to ensure fathers and daughters sit together.

V. Close in prayer – Michelle S. closed in prayer.

Next Meeting: 03/13/18 at 7 PM

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