

**The Kings Christian School**  
**PTF Minutes**  
**Tuesday, December 13, 2016**

**I. Welcome and Open in Prayer (Please sign-in):** Present: Michelle S, Melissa H., Lisa B., Mary Lou L., Kim L., Jessica G., Tamara L. Jane F.

**II. Thank you – Pie & Cookie Dough Sale and Thanksgiving Feast**

Special thanks to those who helped with these events. Both were a great success!

**III. PTF Events to Discuss**

**A. Pancake Breakfast ~ Tuesday, 12/20 8:45 AM**

Contact Person: Michelle Scanzano

\*Wear your Christmas gear – PJs/Ugly Sweaters welcome!

List of items – Michelle getting supplies – pancakes, whipped cream, fruit, sprinkles, syrup (have some left over from grandparent breakfast), juice

Breakfast set-up – Michelle setting tables the night before

Help arrival-8am

Clean-up

**B. Chili Cook-off ~ Saturday, 2/4 5-8 PM**

Contact Person: Melissa H. and Kim L.

- Subcommittee -Lisa A. and Mary Lou L.
- Letter to solicit donations – complete. Handed out at meeting. Posted on slack, Knightly Knews. Encouraging everyone to pass out letters. Melissa has sent out letters to some businesses. Need to get more out.
- Donation Collections – So far received items from The Big event, Pump it up, Discovery Museum, ISC Cherry Hill, Longwood Gardens, Sight and Sound. Also, promised certificates from Elite Island Resorts and Adventure Aquarium
- Class Baskets – Letter to be updated and distributed 12/16 in elementary backpacks. Letters will be mailed home to MS/HS. Contact Alison Lyons for labels, envelopes and letter printing. Will also email in January via room coordinators
- Food – Ticket will include hot dog, chips, and drink in addition to chili tasting. Will also provide simple dessert, rice, condiments. Discussed having any other items for sale – dessert bar, other drinks...
- Will pre-sale tickets. \$5 until 1/27, \$7 after and at the door.
- Discussed possibility of using gym. Mark V. contacted – gym booked for this date
- Need to purchase lots of small cups for tasting, spoons, plus plates, napkins, larger bowls
- Encourage attendance – pep rally, contest for class with most attendance, free tickets if you bring guests
- Discussed having 2 ticket tiers vs silent auction for a few larger items
- Possibility discussed of grab bags
- Do we need a play list for the DJ?
- Volunteers: Basket making, set-up/clean-up, tickets, auction area, judges
- Judges typically 3-4 people. Staff/alumni. Discussed Bill P., Patti B.

- For each crock pot of chili, will get 2 people in free
- Reviewed/revised fliers

#### **IV. Updates**

##### **A. Treasurer Update**

\$2,400 current

##### **B. Box Tops**

Coordinators: Kim F. & Melissa H.

- Next contest – January

##### **C. PTF Love Offering**

- Giving overall was down compared to last year. Discussion was had about asking classes to not do a group gift and consider giving to the offering. (Not discouraging individual gifts if desired). The group felt early communication from room parents would also help.

##### **D. School Spirit Gear**

- Online orders – need PayPal account
- Order forms/Online ordering planned for February.

#### **V. Administrative Update**

##### **A. Volunteering/School Office**

##### **B. Black Board Plan**

**C. Cabinet** – New Lock needed. To be purchased for January.

#### **VI. Close in Prayer**

#### **School Events to Remember**

- 12/15, 12/16, 12/19, 12/20 Spirit Week
- 12/20 Pancake Breakfast
- Year books for sale – see flyer in newsletter or school offices
- Winter Coat Drive 11/6 – 12/16 gently used coats, jackets, gloves and socks.
- 1/3 School Resumes
- 1/6 Senior Portraits Retake
- 1/16 – Martin Luther King Day – No School

**Reminder!** PTF Prayer ~ Tuesdays at 2:10 PM

**Next Meeting** - Tuesday, January 10, 2017 at 7 PM