

Steps for Submitting Financial Aid Application to FACTS

1. Prepare your income tax return for the 2016 calendar year.
2. Submit all 2017-18 registration documents and fees to TKCS.
3. Determine the tuition rates for each child registered at The King's Christian School. Be sure to include fees for the Timothy Program as part of your tuition, if applicable. (Instructional fees, registration fees, After School Care fees, and Pre-School tuition and fees do not qualify for tuition aid.) Also be sure to factor in the 10% multi-child discount for second and all additional children enrolled.

For example, if you have two children registered for the 2017-18 school year in the sixth and third grades, the eldest receiving services in the Timothy Program, your family's tuition would be calculated as follows:

Oldest child, sixth grade =	\$8440.00
Timothy Program =	\$3000.00
Youngest child, third grade (\$8065– 10%) =	<u>\$7258.50</u>
Total tuition to report to FACTS:	\$18,698.50

4. The Financial Aid Application through FACTS is accessed using the same login as their tuition payment platform. To get started on your financial aid application, please email Mrs. Stephanie Crowley at scrowley@tkcs.org so that the application link can be emailed to you.
5. **The deadline for all completed applications is Wednesday May 31, 2017.**
6. **Only parents who have completed the FACTS financial aid application in its entirety, including the submission of all necessary documents and fees, by the May 31st deadline will be considered for financial aid. School Board members, pastors, faculty, and staff who need financial aid must apply following the same guidelines described above.**
7. Parents will be notified of their amount of financial aid by The King's Christian School's Business Office. **FACTS does not notify parents, as these discounts are allotted at the discretion of the school only.**

Should you have any questions regarding this process or in determining tuition for your child(ren), please contact Mrs. Stephanie Crowley at 856-489-6720, ext. 115.