

THE KING'S CHRISTIAN SCHOOL

ACCEPTABLE USE OF TECHNOLOGY POLICY

TKCS believes that technology has much to offer students with its wide variety of resources, and it is our goal to educate students about the ethical, appropriate, and efficient, use of these resources.

Because it is impossible to anticipate all of the ways in which individuals may use these resources, the intent of this policy is to provide guidelines that integrate principles contained in Scripture, and in our Mission, Vision and Core Values statements. This UA policy should be read in conjunction with the school's BYOD policy.

Access to the Internet, computers and other technology resources is a privilege, and permission to use such will only be granted to students who have signed the Acceptable Use of Technology (UA) Agreement and have received appropriate training.

With such in mind, TKCS will endeavor to provide:

- A reliable Internet connection protected by monitoring software;
- Training of students that delineates appropriateness, technology etiquette, and general instruction.
- The student will strive to act in all situations with honesty, integrity, and respect for the rights of others.
- The student will make a concerted effort to maintain a good testimony to fellow students, TKCS personnel and all others with whom he/she interacts.
- The student will strive to apply Phil. 4:8 to the use of the technological resources with which God has blessed us.
- All technology resources used during school hours or at school functions, whether provided by TKCS or otherwise, are for educational purposes only.

Students may not use technology resources to:

- engage in illegal activity;
- participate in financial gain/transactions;
- degrade or disrupt equipment/system performance, or knowingly download malicious software;
- hack or gain unauthorized access to technology resources or to circumvent computer network security;
- vandalize data, hack, or invade the privacy of others;
- access, post, record or publish inappropriate messages/pictures or information which includes but is not limited to obscene, profane, threatening, inflammatory, disrespectful, or offensive images, messages, sites, etc.;
- violate the essence of the TKCS Mission Statement.

Any attempt at the above list of prohibited activities, regardless of success, motivation, or the location and/or ownership of the technological resources, will result in consequences ranging from suspension to consideration for expulsion from school and suspension of access to TKCS technology resources. If a suspension was assigned, and any additional attempt occurs, then consideration for expulsion will result.

In addition, students may not at any time use school provided technology resources or use any technology resources during school hours or at school functions to:

- access, post, or publish images, sites, messages or information, related to commercial purposes (buying, selling and/or trading anything);
- access, post, or publish images, sites, messages or information, related to gaming, fantasy leagues, etc.;
- subject to the terms of the BYOD policy, engage in electronic personal communications via cell phones, text messaging, digital social networking, blogs, instant messaging, personal email, or any other digital device or program.

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Any attempt at the above list of prohibited activities, unless specifically authorized by TKCS personnel, regardless of motivation, success, or the location and/or ownership of the technological resources, will result in consequences ranging from administrative detentions to multiple day suspensions as well as suspended access to TKCS technology resources. Continued attempts after said consequences are assigned will result in more serious consequences ranging from multiple-day suspensions to consideration for expulsion.

Any student who assists others in attempting to violate the above provisions by any means, including sharing his or her login information, will receive the same disciplinary consequences as those who attempted the prohibited activity. However, if it can be determined by TKCS that a student's only involvement was sharing his/her login information, then less severe consequences may result.

Internet Computers/TKCS Network Environment

Monitoring User/Network Activity - In order to enforce the UA and BYOD policies regarding the use of technology, TKCS reserves the right to monitor all user activity on the computer/networked systems. Monitoring will be performed on both a routine and random basis by system administrators for the purpose of assuring quality performance and appropriate use of school technology. In addition, TKCS may from time to time need to access messages and or files for back up, maintenance, and other administrative purposes. Users, therefore, should not have any expectation of personal privacy with respect to any message sent, received or file stored on any TKCS computer or electronic communications systems.

Graphing calculator games should not be played during class. Sharing of graphing calculators or downloading programs to calculators should only occur with teacher permission and supervision.

For all electronic devices brought to school –TKCS is not responsible for damage to or theft of any such device. Personal electronic devices or laptop computers are permitted in school for the purpose of completing school work and should not be used for playing games, listening to music, watching video, etc. The school is not responsible for damage to or theft of personal electronic devices. Students are not to connect to the network at any time – see BYOD Policy.

Disclaimer

The Internet user and his/her parent/guardian must understand that he/she uses the Internet at his/her own risk. Considering the provisions mentioned above, TKCS cannot assume responsibility for:

- the reliability of a source; students are responsible for evaluating and citing sources appropriately;
- inappropriate material that bypasses TKCS security/monitoring software/equipment;
- costs incurred if a student requests a product or a service for a fee, or any consequences of disruption in service that may result in lack of resources.

Though every effort will be made to insure a reliable Internet connection, there may be times when the Internet service is down or resources are scheduled for use by teachers, classes, or other students.

TKCS makes no warranties of any kind, whether expressed or implied, for the access it provides, and thus will not be responsible for any damage a user suffers. Also, the user agrees to indemnify TKCS for any losses, costs, or damages, including reasonable attorney fees, incurred by TKCS relating to, or arising out of, any breach of this Acceptable Use of Technology policy.

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BYOD Policy

BRING YOUR OWN DEVICE (BYOD)

TKCS high school students are allowed to bring to school their own mobile devices or laptops to be used in selected classes under the supervision of their teachers. This program, known as the BYOD (Bring Your Own Device) Program, is intended to maximize the educational potential of current technologies while ensuring the safety and privacy of the students and staff. While participation in this program is voluntary, all students in grades 3 through 12 and all parents/guardians of students in grades K through 12 must read this BYOD Policy and sign the BYOD Agreement. Even though, for the sake of convenience and simplicity, this Agreement combines the Acceptable Use of Technology Policy and the BYOD Policy on one form, it is to be understood that the BYOD Program is only for students in grades 9 through 12.

This BYOD policy/agreement is intended to supplement, and not to replace, the TKCS Acceptable Use of Technology (AU) Policy. Both policies apply to all technological devices brought onto the campus, as well as to the use of TKCS-owned technology.

All students/families participating in the BYOD Program agree to the following:

1. A device is any laptop, tablet computing device, netbook, notebook, e-reader, iPod, cell/smart phone, or other mobile device capable of connecting to the internet.
2. Access is a wireless connection to the internet using the TKCS guest network. Access does not include access to the TKCS network resources, such as file shares or printers. Any and all access through the guest network may be monitored and/or recorded for the purposes of network security, student safety, and compliance with the BYOD and AU policies.
3. Any device brought to school under this program will be used for academic activities only.
4. The student/family is responsible for the condition of the device brought to school under this policy/agreement, including updates, antivirus software, and repair.
5. TKCS is not responsible for any lost, damaged, or stolen personal property, including any device brought to school under this BYOD Program.

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6. Any device brought to school under this BYOD Program must be charged and recharged outside of school, unless specific permission is granted by TKCS personnel. All devices should be capable of lasting a full day without recharging.
7. No device, whether brought to school as a part of the BYOD Program or owned and provided by TKCS, may be used to record, store, or transmit any type of image, sound, or video from TKCS except for approved projects with the express permission of a teacher.
8. Students may carry their device on their person but are not permitted to use their device in the hallways, bathrooms or lunch room. If a student is seen using their device in these areas, the device will be confiscated and remain in the administrative office for the remainder of the day. Students using the bathroom are to leave their cell phone on the teachers desk.
9. Parents, students are not permitted to text, call or email you from their device during the day. If you need to reach your student during school hours please call the school office.
10. If a reasonable belief exists that a student has used his or her device in a way that violates this policy/ agreement or any other school policy, that student's device may be inspected and/or confiscated. Subsequent or additional misuse of technology may result in disciplinary action involving loss of technology privileges or other action as determined by The King's Christian School.